



Minutes of a Meeting of the
Joliet Township Board
175 W. Jefferson St., Joliet, IL 60432
Tuesday, July 21, 2020

The Regular Meeting was held at 175 West Jefferson Street, Joliet Township government offices, on Tuesday, July 21, 2020, at 5:00 p.m. The meeting was called to order by Supervisor Vera. The following official business was transacted:

At the request of Supervisor Vera, Deputy Town Clerk Julie Kinsella led the Pledge of Allegiance to the flag.

Supervisor Vera called the roll as follows:

TRUSTEES:	Raymond F. Slattery	Present
	Archie Gavin	Present
	Rosie Verdin	Present
	Brian Hertzmann	Present

SUPERVISOR:	Daniel L. Vera	Present
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CLERK:	Vacant
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OTHER OFFICIALS:	None
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ALSO PRESENT: Attorney James Harvey, Accountant Colleen Witt, Temporary Deputy Town Clerk Julie Kinsella, and public citizen Jesse Stiff. All recommended precautions for social distancing were followed.

Approval of the Minutes:

Trustee Slattery moved to approve the Minutes of the June 23, 2020 Regular Town Board Meeting and to waive the reading of these Minutes as copies had previously been received. Seconded by Trustee Gavin. Roll call vote was taken. Ayes (5) Nays (0)¹

PUBLIC COMMENT:

Supervisor Vera acknowledged that no emails were received to be read under Public Comment.

NEW BUSINESS:

Supervisor Vera noted that the scrivener’s error on the June 23, 2020 posted agenda listed under New Business, “Approve/Resolution 2019-06 Warrant of Appointment/Office of Town Clerk” should have been “Approve/Resolution

2020-06 Warrant of Appointment/Office of Town Clerk. Vera noted that New Business at this July 21, 2020 meeting would be discussed later and proceeded to call for reports.

REPORTS: Supervisor Vera stated that reports from General Assistance, Animal Control, Cemetery, and Highway have been received and distributed to board members prior to the meeting. Supervisor stated that usual day-to-day work of the supervisor's office continued. Vera also let the board know that Whitney from Animal Control was married on Sunday in a beautiful ceremony and a surprise reception was arranged by her coworkers and family. Vera noted that the Township has received a few thousand cloth masks that will be dispensed for no cost to General Assistance clients or to the general public. Vera shared that the restoration of 4 monuments has been working beautifully with repairs not even visible and cleaning solution has restored the monuments appearance. On July 21, 2020, Supervisor Vera met with the restoration company regarding the water that is needed for the cleaning solution. Vera also noted that "super-volunteers Ed & Scott" stopped by the cemetery. They haven't been able to volunteer for some time. Supervisor also noted that many walkers and runners seem to have found the cemeteries' paved lanes a good place for their socially-distant exercise. Vera has a tombstone marker in his possession, and will, with the help of Paul Cabay install it for a veteran's grave. An additional vigil was also held by a family of about 6-7 members for a local veteran.

Accountant Witt Report: Witt reported that June bank reconciliation is complete and available for on the table for review. June financials are complete with the exception of the Road District. Witt has also filed the PCOR form in the amount of \$2.54 per Township employee times 29 employees. IMRF monthly report was also filed. Accountant Witt confirmed the 2020-2021 General Town Budget was filed with the County Clerk.

Temporary Deputy Clerk: Kinsella stated that the usual Minutes were completed.

Township Attorney: James Harvey stated that he had nothing to report at this time.

Approval of Receipts:

Trustee Slattery motioned to deposit all funds into their proper accounts as presented for the period ending July 21, 2020. Seconded by Trustee Gavin. Roll was called. Ayes (5), Nays (0) Deposit of receipts approved.²

²Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera Nays (0)

Expenditures: The Supervisor presented the following invoices for Town Board approval for the period ending July 21, 2020:

<u>FUND</u>	<u>EXPENDITURES</u>
General Town	\$134,609.27
Motion: Trustee Slattery	
Second: Trustee Verdin	
Roll Called: Ayes 5, Nays 0 ³	

General Assistance	\$17,024.02
Motion: Trustee Gavin	
Second: Trustee Verdin	
Roll Call: Ayes 5, Nays 0 ⁴	

Road and Bridge	\$63,025.33 (originally presented as \$63,102.32)
Motion: Trustee Slattery	
Second: Trustee Verdin	
Roll Call: Ayes 5, Nays 0 ⁵	

Commissioner Turnbull was not in attendance at the July 21, 2020 meeting. However, it was reported that he had given his agreement via email with the bills presented for payment prior to the meeting. Trustee Slattery motioned to approve the Road and Bridge expenditures (originally presented as \$63,102.32) with the exception of \$76.99 for the Direct TV bill since no Appropriation Ordinance has been approved before the completion of the first quarter and this bill was received after June 30, 2020 and thus the Board could not approve. Trustee Verdin asked about a bill not having initials and why a computer was being stored instead of recycled or sold as surplus. Explanation of no initial of bill satisfied Verdin's question but no explanation was available regarding the computer being stored. Slattery motioned that the Board approve \$63,025.33 and the motion was seconded by Trustee Verdin.

Animal Control	\$46,152.94
Second: Trustee Slattery	
Roll Call: Ayes 5, Nays 0 ⁶	

No bills were submitted for consideration for the Senior Fund or the Capital Fund. Certifications for all funds were passed unanimously.

³Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera. Nays (0)

⁴Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera. Nays (0)

⁵Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera. Nays (0)

⁶Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera. Nays (0)

Temporary Deputy Clerk Kinsella noted that the Closed Session was adjourned at 5:57 p.m. on July 21, 2020. Prior to entering into a closed session, Supervisor Vera requested that regular citizen Jesse Stiff be excused from the Meeting Room but would be welcome to return when the regular meeting resumed. Citizen Stiff then left the building.

Then Supervisor Vera asked that the Board adjourn the Regular Meeting and enter into Closed Session for 2 reasons allowed under the Open Meetings Act: First reason: Meetings to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees including the public body's legal counsel, or to hear testimony on a complaint lodged against an employee to determine its (5 ILCS 120/2 (c)(1)) and Second reason: Meetings to consider the appointment of a person to fill a public office where the body has the appointment authority, and to consider removal from office where the body has the equivalent power, under (5 ILCS120/2(c)(3)). Motion to adjourn the Regular Meeting and enter a Closed Session was made by Trustee Hertzmann and seconded by Trustee Slattery. Roll called: Ayes 5, Nays 0⁷

Deputy Town Clerk Kinsella noted that the Closed Session was entered into at 5:34 p.m. and roll called: Trustees Slattery, Gavin, Verdin, Hertzmann, and Supervisor Vera are present. Also present were Township Attorney James Harvey, Accountant Colleen Witt, and Deputy Clerk Julie Kinsella.

The two reasons given for the Closed Session were discussed by those present. After satisfactory discussion, Trustee Hertzmann motioned to adjourn the Closed Session and was seconded by Trustee Gavin. Roll was called Ayes (5), Nays (0)⁸

Deputy Clerk Kinsella noted that the Closed Session was adjourned at 5:57 p.m. on July 21, 2020. Then Trustee Gavin made a motion to return to the previously adjourned Regular Meeting of the Joliet Township Board, seconded by Trustee Hertzmann. Roll called. ⁹

It is noted that the Regular Town Meeting resumed at 5:58 p.m. on July 21, 2020.

New Business:

Approve Resolution No. 2020-06 Warrant of Appointment/Office of Town Clerk. Trustee Verdin motioned that the Board approve Warrant of Appointment of Julie Kinsella to the Office of Town Clerk. Motion seconded by Trustee Gavin. Roll called. Ayes (5), Nays (0)¹⁰

⁷Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera . Nays (0)

⁸Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera . Nays (0)

⁹Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera . Nays (0)

¹⁰Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera . Nays (0)

Swearing in of Joliet Township Clerk: Attorney James Harvey executed the warrant of appointment and administered oath of office to Julie Kinsella. Kinsella performed the oath to carry out the duties of Township Clerk. Congratulations and welcome were given by all to new Town Clerk Kinsella.

Adjournment:

Trustee Hertzmann moved to adjourn the town board meeting to Tuesday, August 11, 2020 at 5:00p.m. Seconded by Trustee Verdin. Roll called. Ayes (5), Nays (0)¹¹

The July 21, 2020 meeting adjourned at 6:02 p.m.

Respectfully submitted

Julie Kinsella
Township Clerk

¹¹Roll Call Ayes (5) Trustees Slattery, Gavin, Verdin, Hertzmann and Supervisor Vera . Nays (0)