

BUDGET & APPROPRIATION ORDINANCE

JOLIET TOWNSHIP

ORDINANCE No. 357-2019

An ordinance appropriating for all town purposes for **Joliet Township**, Will County, for the fiscal year beginning **April 1, 2019** and ending **March 31, 2020**.

BE IT ORDAINED by the Board of Trustees of **Joliet Township**, Will County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of **Joliet Township**, be and the same are hereby appropriated for the town purposes of **Joliet Township**, Will County, Illinois, as hereinafter specified for the fiscal year beginning **April 1, 2019** and ending **March 31, 2020**.

SECTION 2: That the following budget containing as estimate of revenues and expenditures is hereby adopted for the following funds,

General Town Fund
Senior Citizen's Fund
Capital Fund

General Assistance Fund
Animal Control Center Fund

GENERAL TOWN FUND

BEGINNING BALANCE April 1, 2019 \$ 2,306,378.46

REVENUES

Property Tax	\$ 2,533,056.00
Replacement Tax	\$ 223,250.00
Interest Income	\$ 60,000.00
Rental Income	\$ -
Miscellaneous Income	\$ 9,500.00
Other: Cemetery	\$ 3,000.00
TOTAL REVENUES:	\$ 2,828,806.00

OTHER SOURCES

Contributed Capital	\$ 350,000.00
TOTAL OTHER SOURCES:	\$ 350,000.00

TOTAL FUNDS AVAILABLE: \$ 5,485,184.46

EXPENDITURES

1-11 Administration	\$ 3,540,113.00
1-12 Assessor	\$ 502,388.00
1-13 Cemetery	\$ 228,750.00
TOTAL EXPENDITURES:	\$ 4,271,251.00

Contingencies	\$ 95,000.00
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TOTAL APPROPRIATIONS: \$ 4,366,251.00

ENDING BALANCE MARCH 31, 2020 \$ 1,118,933.46

1-11 ADMINISTRATION**PERSONNEL**

Salaries	\$	542,116.00
Employee Insurance	\$	100,394.00
Unemployment Insurance	\$	2,040.00
Worker's Compensation	\$	2,625.00
Social Security Contribution	\$	42,752.00
Retirement Contribution (IMRF)	\$	14,519.00
TOTAL PERSONNEL	\$	704,446.00

CONTRACTUAL SERVICES

Maintenance Service-Building	\$	47,000.00
Maintenance Service-Equipment	\$	6,200.00
Maintenance Service-Grounds	\$	4,000.00
Audit	\$	7,115.00
Legal	\$	64,000.00
Consulting Services	\$	-
Postage	\$	2,500.00
Professional Fees-Misc.	\$	49,500.00
Telecommunications	\$	8,700.00
Printing & Publishing	\$	7,000.00
Dues & Subscriptions	\$	5,000.00
Travel/Auto Allowances	\$	18,000.00
Training/Meeting	\$	4,000.00
Utilities	\$	39,100.00
Insurance	\$	18,225.00
Health & Safety	\$	62,827.00
TOTAL CONTRACTUAL SERVICES	\$	343,167.00

COMMODITIES

Office Supplies	\$	15,000.00
Operating Supplies	\$	4,500.00
TOTAL COMMODITIES	\$	19,500.00

CAPITAL OUTLAY

Land/Building/Equipment	\$	45,000.00
TOTAL CAPITAL OUTLAY	\$	45,000.00

OTHER EXPENDITURES

Miscellaneous Expense	\$	3,000.00
Committee on Youth	\$	50,000.00
Veterans Assistance	\$	25,000.00
Community Grants	\$	25,000.00
Interfund Transfers	\$	425,000.00
Fund Transfer Capital Fund	\$	1,900,000.00
TOTAL OTHER EXPENDITURES	\$	2,428,000.00

TOTAL ADMINISTRATION

\$	3,540,113.00
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1-12 ASSESSOR DIVISION**PERSONNEL**

Salaries	\$	287,681.00
Employee Insurance	\$	97,835.00
Unemployment Insurance	\$	3,264.00
Worker's Compensation	\$	2,455.00
Social Security Contribution	\$	22,320.00
Retirement Contribution (IMRF)	\$	8,308.00
TOTAL PERSONNEL	\$	421,863.00

CONTRACTUAL SERVICES

Maintenance Service-Equipment	\$	4,400.00
Computer/Electronic Data	\$	10,000.00
Appraisals	\$	5,000.00
Professional Fees	\$	5,300.00
Postage	\$	300.00
Telecommunications	\$	6,000.00
Printing & Publishing	\$	500.00
Dues & Subscriptions	\$	3,400.00
Travel/Auto Allowances	\$	5,000.00
Training/Meeting	\$	6,500.00
Insurance	\$	-
Other Contractual Payment	\$	-
TOTAL CONTRACTUAL SERVICES	\$	46,400.00

COMMODITIES

Office Supplies	\$	6,500.00
TOTAL COMMODITIES	\$	6,500.00

CAPITAL OUTLAY

Equipment	\$	26,625.00
TOTAL CAPITAL OUTLAY	\$	26,625.00

OTHER EXPENDITURES

Miscellaneous Expense	\$	1,000.00
TOTAL OTHER EXPENDITURES	\$	1,000.00

TOTAL ASSESSOR	\$	502,388.00
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1-13 CEMETERY**CONTRACTUAL SERVICES**

Maintenance Service-Equipment	\$	1,000.00
Maintenance Service-Grounds	\$	120,000.00
Rentals	\$	2,500.00
Other Contractual Payment	\$	10,500.00
Utilities	\$	1,000.00
Telecommunications	\$	250.00
TOTAL CONTRACTUAL SERVICES	\$	135,250.00

COMMODITIES

Office Supplies	\$	3,500.00
Operating Supplies	\$	5,000.00
TOTAL COMMODITIES	\$	8,500.00

CAPITAL OUTLAY

Improvements	\$	82,000.00
Equipment	\$	1,000.00
TOTAL CAPITAL OUTLAY	\$	83,000.00

OTHER EXPENDITURES

Miscellaneous Expense	\$	2,000.00
TOTAL OTHER EXPENDITURES	\$	2,000.00

TOTAL CEMETERY	\$	228,750.00
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GENERAL ASSISTANCE FUND

BEGINNING BALANCE APRIL 1, 2019 \$ 660,095.29

REVENUES

Property Tax	\$ 55,993.00
Replacement Tax	\$ 77,100.00
Interest Income	\$ 15,200.00
Miscellaneous Income	\$ 5,000.00
Other:	\$ -
TOTAL REVENUES:	\$ 153,293.00

TOTAL FUNDS AVAILABLE: \$ 813,388.29

EXPENDITURES

15-11	Administration	\$ 372,632.00
15-31	Home Relief	\$ 173,000.00
	TOTAL EXPENDITURES:	\$ 545,632.00

Contingencies	\$ 25,000.00
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TOTAL APPROPRIATIONS: \$ 570,632.00

ENDING BALANCE MARCH 31, 2020 \$ 242,756.29

15-11 ADMINISTRATION**PERSONNEL**

Salaries	\$	234,325.00
Employee Insurance	\$	80,745.00
Unemployment Insurance	\$	2,856.00
Worker's Compensation	\$	1,305.00
Social Security Contribution	\$	17,926.00
Retirement Contribution (IMRF)	\$	6,675.00
TOTAL PERSONNEL	\$	343,832.00

CONTRACTUAL SERVICES

Maintenance Service-Equipment	\$	7,650.00
Professional Fees	\$	1,000.00
Postage	\$	1,000.00
Printing & Publishing	\$	1,000.00
Dues & Subscriptions	\$	500.00
Travel/Auto Allowances	\$	3,000.00
Training/Meeting	\$	2,000.00
Insurance	\$	3,650.00
TOTAL CONTRACTUAL SERVICES	\$	19,800.00

COMMODITIES

Office Supplies	\$	4,000.00
TOTAL COMMODITIES	\$	4,000.00

CAPITAL OUTLAY

Equipment	\$	3,000.00
TOTAL CAPITAL OUTLAY	\$	3,000.00

OTHER EXPENDITURES

Miscellaneous Expense	\$	2,000.00
TOTAL OTHER EXPENDITURES	\$	2,000.00

TOTAL ADMINISTRATION

\$	372,632.00
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15-31 HOME RELIEF

CONTRACTUAL SERVICES

Other Medical Services	\$	105,000.00
Funeral & Burial Service	\$	1,000.00
Shelter	\$	40,000.00
Utilities	\$	15,000.00
Transportation	\$	2,000.00
TOTAL CONTRACTUAL SERVICES	\$	163,000.00

COMMODITIES

Food & Personal Items	\$	10,000.00
TOTAL COMMODITIES	\$	10,000.00

OTHER EXPENDITURES

Miscellaneous Expense		
TOTAL OTHER EXPENDITURES	\$	-
TOTAL HOME RELIEF	\$	173,000.00

SENIOR CITIZEN'S FUND

BEGINNING BALANCE APRIL 1, 2019 \$ 182,265.27

REVENUES

Property Tax	\$ 136,330.00
Interest Income	\$ 6,500.00
TOTAL REVENUES:	<u>\$ 142,830.00</u>

TOTAL FUNDS AVAILABLE: \$ 325,095.27

EXPENDITURES

Administration	<u>\$ 272,360.00</u>
TOTAL EXPENDITURES:	<u>\$ 272,360.00</u>

Contingencies	<u>\$ 2,000.00</u>
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TOTAL APPROPRIATIONS: \$ 274,360.00

ENDING BALANCE MARCH 31, 2020 \$ 50,735.27

1-11 ADMINISTRATION**PERSONNEL**

Salaries	\$	-
Employee Insurance	\$	-
Unemployment Insurance	\$	-
Worker's Compensation	\$	-
Social Security Contribution	\$	-
Retirement Contribution (IMRF)	\$	-
TOTAL PERSONNEL	\$	-

CONTRACTUAL SERVICES

Audit	\$	400.00
Consulting Fees	\$	15,960.00
Postage	\$	-
Printing & Publishing	\$	-
Dues & Subscriptions	\$	-
Travel/Auto Allowances	\$	-
Training/Meeting	\$	-
Insurance	\$	-
Senior Programs	\$	130,000.00
TOTAL CONTRACTUAL SERVICES	\$	146,360.00

COMMODITIES

Office Supplies	\$	-
Operating Supplies	\$	-
TOTAL COMMODITIES	\$	-

CAPITAL OUTLAY

Equipment	\$	-
TOTAL CAPITAL OUTLAY	\$	-

OTHER EXPENDITURES

Miscellaneous Expense	\$	1,000.00
Seniors	\$	25,000.00
Fund Transfer Capital Fund	\$	100,000.00
TOTAL OTHER EXPENDITURES	\$	126,000.00

TOTAL ADMINISTRATION

\$	272,360.00
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ANIMAL CONTROL CENTER FUND

BEGINNING BALANCE APRIL 1, 2019 \$ 383,019.56

REVENUES

AC Receipts	\$ 84,750.00
Intergovernmental Agreements	\$ 193,312.00
Interest Income	\$ 9,900.00
Miscellaneous Income	\$ 29,000.00
Inter-Fund Transfers	\$ 425,000.00
TOTAL REVENUES:	\$ 741,962.00

TOTAL FUNDS AVAILABLE: \$ 1,124,981.56

EXPENDITURES

Administration	\$ 892,055.00
TOTAL EXPENDITURES:	\$ 892,055.00
Contingencies	\$ 20,000.00

TOTAL APPROPRIATIONS: \$ 912,055.00

ENDING BALANCE MARCH 31, 2020 \$ 212,926.56

ADMINISTRATION**PERSONNEL**

Salaries	\$	396,755.00
Employee Insurance	\$	128,484.00
Unemployment Insurance	\$	6,525.00
Worker's Compensation	\$	2,130.00
Social Security Contribution	\$	30,508.00
Retirement Contribution (IMRF)	\$	10,903.00
TOTAL PERSONNEL	\$	575,305.00

CONTRACTUAL SERVICES

Maintenance Service-Building	\$	30,350.00
Maintenance Service-Equipment	\$	13,000.00
Maintenance Service-Grounds	\$	2,500.00
Professional Fees	\$	42,550.00
Postage	\$	500.00
Telecommunications	\$	11,000.00
Advertising	\$	2,000.00
Printing & Publishing	\$	1,000.00
Dues & Subscriptions	\$	2,000.00
Travel/Auto Allowances	\$	750.00
Training/Meeting	\$	750.00
Utilities	\$	17,700.00
Insurance	\$	7,000.00
TOTAL CONTRACTUAL SERVICES	\$	131,100.00

COMMODITIES

Office Supplies	\$	4,000.00
Operating Supplies	\$	6,500.00
Gas & Oil - Vehicle	\$	8,000.00
Animal Care Supplies	\$	10,750.00
Food & Medications	\$	17,000.00
Uniforms	\$	1,500.00
Volunteer Supplies	\$	1,000.00
TOTAL COMMODITIES	\$	48,750.00

CAPITAL OUTLAY

Building/Improvements	\$	132,400.00
Equipment	\$	2,500.00
TOTAL CAPITAL OUTLAY	\$	134,900.00

OTHER EXPENDITURES

Miscellaneous Expense	\$	1,000.00
Refunds	\$	1,000.00
TOTAL OTHER EXPENDITURES	\$	2,000.00

TOTAL ADMINISTRATION

\$	892,055.00
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CAPITAL FUND

BEGINNING BALANCE APRIL 1, 2019 \$ -

REVENUES

Interest Income	\$ 32,780.00
Inter-Fund Transfers	\$ 2,000,000.00
TOTAL REVENUES:	\$ 2,032,780.00

TOTAL FUNDS AVAILABLE: \$ 2,032,780.00

EXPENDITURES

Capital Expenditures	\$ 25,000.00
TOTAL EXPENDITURES:	\$ 25,000.00

TOTAL APPROPRIATIONS: \$ 25,000.00

ENDING BALANCE MARCH 31, 2020 \$ 2,007,780.00

2019-20 Budget & Appropriation Ordinance No. 357-2019

As per 60 ILCS 1/235-5 (9) – Townships may accumulate monies for specific capital improvement projects and equipment. The 2019-20 Budget & Appropriation ordinance no. 357-2019 creates a Capital Fund that allows Joliet Township to accumulate up to \$4.2 million to be dedicated to a Capital Fund for a lifespan of approximately 5 years. At present the Capital Fund is intended for, but not limited to the following capital projects:

1. Purchase a new Joliet Township Office building, with an expanded area for senior citizen activities.
2. Convert new building to ADA compliance.
3. Safety & security upgrades as recommended by Joliet Police and fire inspections.
4. Upgrade HVAC, electrical, plumbing and other infrastructure as needed.
5. Roof tear off and replacement.
6. Parking lot and sidewalk repairs and upgrades.
7. Dumpster enclosure, if needed.
8. Reconfiguration of space for office utilization needs.
9. Natural gas generator.
10. Any further capital projects that may become known in the future.

The current 2019-20 budget includes a transfer of \$1.9 million from the General Town fund and \$100,000 from the Senior fund to this newly created Capital Fund.

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2019 and ending March 31, 2020 by fund shall be as follows:

General Town Fund	<u>\$ 4,366,251.00</u>
General Assistance Fund	<u>\$ 570,632.00</u>
Senior Citizen's Fund	<u>\$ 274,360.00</u>
Animal Control Center Fund	<u>\$ 912,055.00</u>
Capital Fund	<u>\$ 25,000.00</u>

TOTAL APPROPRIATIONS:	<u>\$ 6,148,298.00</u>
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SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of Six Million, One Hundred Forty-Eight Thousand, Two Hundred Ninety-Eight Dollars (\$6,148,298.00) for the fiscal year beginning **April 1, 2019** and ending **March 31, 2020**.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustee as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 28 day of May , 2019 pursuant to a roll call vote by the Board of Trustees of **Joliet Township**, Will County , Illinois.

BOARD OF TRUSTEES

	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
<u>Raymond F. Slattery, Trustee</u>	<u> </u>	<u> </u>	<u> </u>
<u>Archie Gavin, Trustee</u>	<u> </u>	<u> </u>	<u> </u>
<u>Rosie Verdin, Trustee</u>	<u> </u>	<u> </u>	<u> </u>
<u>Brian Hertzmann, Trustee</u>	<u> </u>	<u> </u>	<u> </u>
<u>Daniel L. Vera, Supervisor</u>	<u> </u>	<u> </u>	<u> </u>

Town Clerk
Beth Ann May

Chairman
Daniel L. Vera